

Appendix 2

Oxfordshire County Council Action Plan 2015 – 2020 (reviewed annually)

Ref:	Title	Description	Responsibility	Funding/Source	Timescale	Action	Status	Lead Organisation
1. Improve Understanding								
1.1	Explanation of statutory duties of risk management authorities	Roles of Individuals, businesses and land managers	OCC	Lead Local Flood Authority	April 15	OCC website updated.	Completed	OCC
1.2	Consider comments and representations by property owners	On Flood Risk Management Decisions	OCC	Lead Local Flood Authority	Oct – Nov 2014	Consultation from strategy.	Completed	OCC
1.3	Information on flood risk	Easy formats for public use	EA & OCC	Lead Local Flood Authority	To be reviewed annually	Maintain updated flood risk information on the public website.	Completed/ On-going	OCC, EA
1.4	Information on residual flood risk	The public and businesses to make informed decisions	EA & OCC	Lead Local Flood Authority	To be reviewed annually	EA and County Council web site.	Completed/ On-going	OCC, EA
1.5	Develop guidance notes on surface water management issues	To inform the public and property owners on reducing flood risk	EA & OCC	Lead Local Flood Authority	April 16 and then reviewed annually	Review information published on County Council website. (Preparing for flooding).	Completed/ On-going	OCC, EA
1.6	Develop system to record flooding incidents	To inform the public and undertake flooding investigations	OCC	Lead Local Flood Authority	Reviewed annually	To be updated following flooding events. Thresholds set and published on website.	Completed	OCC EA
1.7	Recording of flood assets	Available to the public	EA & OCC	Lead Local Flood Authority	Reviewed annually	Additional assets being recorded including; grips, headwalls, manholes and carrier drains. Countywide 3 year programme.	Already commenced	OCC EA
1.8	Designation of flood structures i.e. walls, banks	Design a consistent approach	OCC & Partners	Lead Local Flood Authority	Reviewed annually	Schedule of flood structure to be developed identifying owner.	Already commenced	OCC EA City Council South & Vale WODC
1.9	Improve knowledge of surface water flood risks	Produce surface water management plans	OCC with the City and District Councils	Lead Local Flood Authority	Dec 15	Initially prioritise areas at significant risk from surface water flooding.	Collate information from partners in relation to known areas at risk from surface water flooding.	OCC EA City Council South & Vale WODC
1.10	Promote flood resilience	Support and information concerning emergencies	OCC and Partners	Core Funding	Information updated annually	Continued promotion via County Council website.	Completed/ On-going	OCC EA City Council South & Vale WODC

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1.11	Co-ordinate flood risk management with emergency planning	Work closely with County Council Emergency Planning and Severe Weather Manager	OCC, EA and City and District Councils	Core Funding	Quarterly meetings	Regular liaison meetings between Drainage, Emergency Planning and Severe weather Manager.	Meetings setup (On-going)	OCC OCC EP OCC SW EA
2. Take a Collaborative Approach								
2.1	Oxfordshire Strategic Flooding Group	Develop partnership work	OCC & Partners	Core Funding	Quarterly meetings	To review progress against the Action Plan.	On-going	Strategic Flooding Group
2.2	Oxfordshire Strategic Flooding Group	Invite emergency planning	OCC & Partners	Core Funding	January 2015	Emergency Planning attends meetings from January.	On-going	OCC
2.3	Forward planning on potential schemes	Reduce short and longer term flood risk	OCC & Partners	Core Funding	Reviewed Annually	To have developed a plan of forward schemes from relevant partners. Create a graphic review of partner's programmes.	On-going	OCC EA City Council South & Vale WODC
2.4	Oxford and Abingdon Flood Alleviation Schemes	Investigate the potential scheme and financial contributions required.	OCC & Partners	GiA, Levy and partnership contributions	April 2016	To work with partners in order to identify further sources of funding.	On-going	Sponsoring Group
2.5	Funding schemes	Co-ordinate funding opportunities available for potential schemes	OCC & Partners	Lead Local Flood Authority	April 2015 and thereafter annually	To review potential schemes by the Strategic Flooding Group. To add as agenda item on the Oxfordshire Strategic Flooding Group.	On-going	OCC EA City Council South & Vale WODC
2.6	Assess resources and skills	To identify flood risk management program	OCC & Partners	Core Funding	Reviewed annually	Agreed by the Strategic Flooding Group.	Agreed by Strategic Flooding Group	OCC
2.7	Promote good practice	On consenting, enforcement and maintenance	OCC & Partners	Core and Lead Local Flood Authority	Reviewed annually	Using County Council and partner websites.	Drafted an enforcement protocol this is with legal for approval.	OCC EA City Council South & Vale WODC
2.8	Work with partners	Provide information on riparian responsibilities	EA, OCC & Partners	Core Funding	Reviewed annually	Using County Council and partner websites arrange meetings with larger land owners to discuss issues of riparian ownership.	There is information available on all partner websites.	OCC EA City Council South & Vale WODC
2.9	Records management	Structures affecting flood management	EA, OCC & Partners	Lead Local Flood Authority	Reviewed annually	Schedule of flood structure to be developed identifying owner.	Commenced/ on-going	OCC EA City Council

								South & Vale WODC
2.10	Establish effective governance arrangements for the Flood Risk Management Strategy	To report progress against the Strategy Action Plan to the Oxfordshire Environmental Partnership	OCC	OCC	Reviewed annually	Reviewed annually, next review December 2015.	Completed	OCC
3. Prevent an increase in Flood Risk								
3.1	Lead Local Flood Authority to comment on all major planning application as a statutory consultee	To Defra guidelines	OCC	Core Funding	April 15 onwards	OCC is carrying out statutory consultee duties as required by the legislation.	On-going	OCC
3.2	Working with Planning Authorities	Guidance on SuDS	OCC & Partners	Core Funding	To be confirmed	OCC is carrying out statutory consultee duties as required by the legislation.	On-going	OCC EA City Council South & Vale WODC Cherwell DC
3.3	Developers Guidelines	Guidance on SuDS	OCC & Partners	Core Funding	Commenced. Final approach to be confirmed	OCC is carrying out statutory consultee duties as required by the legislation.	OCC drainage policy is to be updated.	OCC
3.4	Riparian land ownership	Work with land owners to ensure responsibilities are carried out and to also develop a process for enforcement	OCC & Partners	Core Funding	Reviewed annually	Promote Riparian responsibilities via County Council website.	Meetings have been held with larger land owners, discussing issues of riparian ownership and to work to simplify the process where possible.	OCC EA City Council South & Vale WODC
3.5	Flooding database	Guidance for risk management authorities	OCC	Lead Local Flood Authority	Reviewed annually	Details of all flooding events have been collated, information to be mapped and used for informing possible future schemes.	Collated information to be added to a GIS layer.	OCC EA City Council South & Vale WODC
3.6	Groundwater flood risk	Collate information for providing advance warning of areas with potential groundwater	OCC & Local Resilience Forum	Lead Local Flood Authority	April 16	Existing groundwater flood maps shall be cross referenced with historical information and local knowledge.	On-going	OCC EA City Council South & Vale WODC OCC EP

		flood risk						
4. Take a Sustainable and Holistic Approach								
4.1	Community Resilience - Flood Plans	Work with communities and parish councils to establish flood management plans	OCC & Partners	Core Funding	Reviewed annually	Promote the adoption of Flood Plans by Parish Councils. Flood maps to be provided where required.	On-going	OCC EA City Council South & Vale WODC OCC EP
4.2	Community Resilience - Communications	Increase the level of communications about self help and support available	OCC & Partners	Core Funding	Reviewed annually	Community Resilience is reviewed on an annual basis. Flood maps to be provided where required.	On-going	OCC EA City Council South & Vale WODC OCC EP
4.3	Community Resilience – removing barriers	Work with volunteers to remove the barriers to clearing watercourses	OCC & Partners	Core Funding	Reviewed annually	Promoted via Parish Councils and local flood groups.	On-going	OCC EA City Council South & Vale WODC OCC EP
4.4	Flood Volunteers	Consider the use of the national website for flood volunteers	OCC & Partners	Core Funding	Reviewed annually	Promote the use of volunteers at a Parish Council level and via Community events.	On-going	OCC EA City Council South & Vale WODC OCC EP
4.5	Training	Improve training for Customer Service Advisors in dealing with flood related issues	OCC	Core Funding	Reviewed annually	Produce guidance that is reviewed annually to provide appropriate information for Customer Service Advisors.	Enhanced OCC website information being investigated.	OCC
4.6	Promote SUDS design in master planning	Blue and Green Corridors	OCC & Partners	Core Funding	Reviewed annually	County Council Drainage team to attend all relevant Master Planning meetings.	On-going	OCC South & Vale City Council WODC Cherwell DC
4.7	Flood risk management schemes	Take account of all plans and policies	OCC & Partners	Capital Programme	Reviewed when appropriate	To monitor the impact of new policies.	On-going	Strategic Flooding Group
4.8	Develop and publish guidance documentation	Include guidance on flood management and environmental issues	OCC & Partners	Lead Local Flood Authority	October 2015 and review as appropriate	Provide links to national and local information as appropriate.	Enhanced OCC website information being investigated	OCC EA City Council South & Vale WODC OCC E&RE

Lead Organisation key:

OCC – Oxfordshire County Council

EA – Environment Agency

WODC – West Oxfordshire District Council
South & Vale – South Oxfordshire & Vale of White Horse District Council
City Council – Oxford City Council
Cherwell DC – Cherwell District Council
E&RE – Environmental & Resource Efficiency
EP – Emergency Planning